



# The 40<sup>th</sup> Annual Bellefonte Arts & Crafts Fair

P.O. Box 472  
Bellefonte, PA 16823

Friday, August 4, 2023  
10:00 a.m. – 8:00 p.m.

Saturday, August 5, 2023  
10:00 a.m. – 5:00 p.m.

## 2023 Artist and Craftsperson Application

### Artist & Craftsperson Information

Please print legibly – \*information provided will be printed in our event guide

*Artist Name(s)		Mailing Address	
*Business Name		Cell Phone #	
Email Address		*Website URL Facebook/Etsy, etc.	
Number of 10 x 10 Booths Needed	Amount Paid with Application	PA Sales Tax Number (required)	
License Plate State/Number of Vehicle Utilizing Fair Parking	Make & Model of Vehicle	Will you be towing a cargo trailer? YES or NO License Plate #	Handicap Parking Placard Number (if applicable)
Describe any special needs and/or requirements			

### \*Art/Craft Information (please check one that is most suitable)

<b>Art Category</b>			
<input type="checkbox"/> Country Crafts	<input type="checkbox"/> Jewelry	<input type="checkbox"/> Pottery / Clay / Ceramics	<input type="checkbox"/>
<input type="checkbox"/> Fiber / Textile / Leather	<input type="checkbox"/> Metal	<input type="checkbox"/> Soap	<input type="checkbox"/>
<input type="checkbox"/> Food Artisans	<input type="checkbox"/> Painting	<input type="checkbox"/> Wood	<input type="checkbox"/>
<input type="checkbox"/> Glass	<input type="checkbox"/> Photography / Digital Art	<input type="checkbox"/> General / Mixed Media	<input type="checkbox"/>

### Written description of your work (attach additional page if more space is required)

Please provide a detailed description of how your art/craft is produced, from start to finish.

*(This area is intentionally left blank for the applicant to provide a detailed description of their work.)*

Please email photos with four representations of the work you plan to display for sale and one of your booth set up in a jpeg file for the Jury Committee at [fair@bellefontefair.org](mailto:fair@bellefontefair.org).

Application must be completed, signed, and dated. Return by mail and include your check payable to Bellefonte Arts & Crafts Fair. Please keep the second page for your reference.

### Exhibitor Agreement

The exhibitor (artist/craftsperson) agrees that the Bellefonte Arts and Crafts Fair Committee is not responsible for any loss or damage or destruction of property of the exhibitor. All claims for any loss, damage, destruction, or injury are expressly waived by the exhibitor. The Bellefonte Arts and Crafts Committee will provide overnight security service however, the furnishing of such service is in no case to be interpreted by the exhibitors as a guarantee against loss, theft, or damage of any kind. Exhibitor fees are nonrefundable. Bellefonte Arts & Crafts Fair is not responsible for lost or misdirected email.

### General Release

The undersigned has read, understands, and agrees to abide by all rules and regulations as well as the Exhibitor's Agreement above as set forth herein, and agrees to forever discharge the Bellefonte Arts and Crafts Fair Committee from any and all manner of actions, suits, damage claims, whatever arising from any loss or damage to property.

Applicant's Signature	Date
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**40<sup>th</sup> Annual Bellefonte Arts & Crafts Fair**  
**Rules & Regulations**  
**Information Sheet**

Artist/Craftsperson Requirements

- The Bellefonte Arts & Crafts Fair is a **JURIED** event for arts & crafts vendors & food artisans.
  - All items must be handmade and original products of the applicant.
  - You cannot have any manufactured, imported, buy & sell items, kits, or pre-cut components.
  - Only items produced by the artist and approved by the Jury Committee may be sold at the Fair. Violation of this requirement may result in a request for the artist to remove unapproved items or to leave the Fair.
- The Bellefonte Arts & Crafts Fair takes place on Allegheny & High Streets in downtown Bellefonte and is a rain or shine event. Please note that there is no parking near your booths so plan for retrieving stock items during the Fair hours.
- Spaces will be assigned and are limited to a 10' x 10' area for a single space; 10' x 20' for a double space. Exhibitors are required to furnish all equipment and display needs including canopies, tables, & chairs. **Be prepared for all weather.** Canopy sides, weights, & risers are strongly advised. Please note that some street areas are not all flat and you may wish to use leveling boards/shims.
- Artists must attend both days of the Fair and remain open during the event hours of Friday 10-8 and Saturday 10-5. If you have an emergency and must leave, we ask that you notify us at the information booth.
- Set up time: Booths must be set up and ready to go by 10 a.m. on Friday, August 4<sup>th</sup> 2023. Set-up Thursday evening, August 3<sup>rd</sup> is strongly encouraged.
- PA Sales Tax Licenses are required to be displayed when exhibiting.
- NO electricity will be provided, and only quiet generators permitted.
- Musical entertainment will be provided throughout the day therefore we ask that no music be played in your booth area unless using headphones.
- Previous acceptance to the Bellefonte Arts & Crafts Fair is not a guarantee of acceptance for the 2023 Fair.
- No direct sales companies, wholesale companies, or political organizations are permitted nor is anyone or any entity or business permitted to setup a display, booth, or distribute information, petition, or have sign-ups without express written consent of the Bellefonte Arts & Crafts Fair Chairperson(s).

Application & Fees

- All applications & fees must be received by **April 1, 2023** due to printing deadlines of our event guide & advertising.
- All applicants must send four representations of the artist's work and one of booth set up in a jpeg file sent via email for jurying. Photos may also be used for promotional purposes. Faded or blurry images will not be accepted. Include your last name as part of the file name so they can be matched to your application.
- Checks for Registration Fee made out to **Bellefonte Arts and Crafts Fair** (no credit cards)
  - **\$150** regular registration fee per single space due with application by April 1, 2023
  - **\$175** registration fee for applications postmarked after April 1, 2023 with no guarantee of name in event guide.
  - A fee of \$40.00 will be applied to all checks returned for insufficient funds.
- **Application fees are non-refundable** unless the event is cancelled by the Fair Committee.
- Application fees are deposited upon receipt, but this is not your guarantee of acceptance. After the Jury Committee reviews the applications and photos, a letter of acceptance or rejection will be sent via email. If you are not accepted into the Fair, a refund check will be issued.
- ***Bellefonte Arts & Crafts Fair is not responsible for lost or misdirected email.***

Category Awards

- Award plaques in the art categories listed on Page 1 are given at the discretion of the Bellefonte Arts & Crafts Fair Jurors.

Return completed application and fee to:	For more information:
<p>Bellefonte Arts and Crafts Fair P.O. Box 472 Bellefonte, PA 16823</p>	<p>Website: <a href="http://www.bellefontefair.org">www.bellefontefair.org</a> Email: <a href="mailto:fair@bellefontefair.org">fair@bellefontefair.org</a> Facebook: <a href="#">Bellefonte Arts &amp; Crafts Fair – Historic Bellefonte Inc</a></p>